

Advisory Board Meeting Minutes
Tuesday, October 12, 2010
East Lake CommunityLibrary(ELCL)

The minutes of board meetings are the official record of board meeting proceedings including the adoption of proposed policies, formal board actions and resolutions. Board meeting minutes are available after approval at the following meeting.

Board Members Present:

Dick Dibert, Roger Johnson, Rob Moore, Morris Silberman, John Sykes, Susan Wolf, and Patricia Perez, Library Director

Meeting Called to Order: Rob Moore, Chairman. 6:32 p.m.

Motion made by Roger Johnson to accept the minutes of last month's meeting as posted. Seconded by Morris Silberman. Vote to accept was unanimous.

Next item on the agenda John Sykes presented fiscal year end September 30, 2010 financial reports. Morris Silberman inquired about Accounts Receivable on the Balance Sheet. The balance is zero. Patricia Perez will explore Uncollected Fines/Lost Materials area to determine if an outstanding amount could be reflected in the Accounts Receivable area. Patron fines and lost materials reimbursements are reflected as income when they are paid. Roger Johnson made a motion to accept the financial statements as reported. Dick Dibert seconded and the vote to accept was unanimous.

Patricia Perez gave the library director's report for the month of September. In addition to the monthly accomplishments noted, she presented circulation statistics for the fiscal year ended 9-30-2010. Number of items loaned to Pinellas County residents at ELCL =160,115. Number of items loaned to Pasco County residents at ELCL=13,565. Number of items loaned to other PPLC member libraries from ELCL collection=30,774. Number of items loaned from PPLC member libraries to ELCL patrons=40,015. This represents nearly 245,000 items circulating through ELCL. Patricia continues to attend all PHCSA meetings. PHCSA's plan for full time Human Resources person is moving forward which will impact ELCL's budget. PPLC's Governance Assessment Final Report for the county has been completed and published with recommendations for the transition into 2013.

Susan Wolf as liaison from the Advisory Board to the Friends Board reported that she had attended the Friends annual meeting and monthly business meeting on October 5, 2010. Friends Board roster for the coming year has been completed. iPad fund raising raffle has begun. Community Resource Center has raised \$500.00. Rob Moore will attend the next Friends board meeting November 2nd as Susan will be out of town.

Just this day, October 12, 2010 there was Design Phase Building Expansion Kick-Off meeting which outlined the overall intense timeline, schedule and responsibilities for the project. Once the design development and construction documents are accomplished the Guaranteed Maximum Price (GMP) will be revealed on December 8, 2010. December 10th the building permit application will be submitted. When the permits are completed during the week of January 20, 2011, a ground breaking and possibly another fund raising event will take place. Final completion of construction is projected for May 19, 2011.

Patricia Perez will also proceed with meeting PPLC's deadline for 2011 grant application for space improvements which is due the first part of December, 2010. The property insurance company has prepared a report citing staff safety concerns in their workspace areas.

Patricia Perez also suggested that a formal fund raising committee be established for ELCL.

Roger Johnson and Irv de Toro have written an article about creating an independent taxing district for the East Lake area.

November meeting is on Tuesday, the 9th at 6:30 p.m.

Roger Johnson made motion to adjourn meeting, seconded by Dick Dibert. Meeting was adjourned at 7:57 p.m.

Respectfully submitted, Susan Wolf, Secretary, ELCL Advisory Board