

Advisory Board Meeting Minutes
Tuesday, March 9, 2010
East Lake Community Library(ELCL)

The minutes of board meetings are the official record of board meeting proceedings including the adoption of proposed policies, formal board actions and resolutions. Board meeting minutes are available after approval at the following meeting.

Board Members Present:

Dick Dibert, Roger Johnson, Rob Moore, Paul Ferreri, Phyllis Remolador, John Sykes, Susan Wolf. Patricia Perez, Library Director was absent due to illness.

Meeting Called to Order: Phyllis Remolador. 6:05 p.m.

Motion made by Ron Schultz to accept the minutes of last month's meeting as posted. Seconded by John Sykes. Vote to accept was unanimous.

Susan Wolf attended the last Friends of ELCL meeting. There weren't any actions or requests from the Friends that needed to be addressed.

Phyllis Remolador reported on the progress of the Long Range Strategic Planning Committee which is comprised of representatives from the Friends, Foundation and Advisory Board. It is a 5 year plan beginning the next FY which is October, 2010/September 2011. Areas to be addressed:

1. Building
2. Technology trends. There is a state of FL library consultant available for the cost of travel expenses who can assist local libraries with their strategic plans that address future trends in the technology area as it relates to public libraries. Next date possibility for this interaction could be this May. There is a 3-18-2010 webinar on this topic.
3. Community profile update
4. Readdressing ELCL's vision and mission statement
5. Resurrecting marketing efforts

Next, Phyllis Remolador reported on the construction update of Phase I following the award from PPLC. Pinellas County real estate staff met with

ELCL representatives on March 3rd. They will act as project contractors for Phase I working with the architect, civil engineers and coordinating the contractor's bidding process and subsequent award. This is a good time for the county to manage this project and contractors are available in these economic times. The Library Director has recommended a "Building Team" for the Phase I construction reconfiguration project to consist of a member from ELCL's staff, PHSCA, Advisory Board, Foundation and Friends. Further, the Foundation is needed to raise \$100K of the funds needed for construction project.

YTD financial statements were next discussed as presented by Rob Moore. Switching from cash basis to accrual accounting reporting is delaying the availability of the financial reports in time for the Advisory Board meeting. This matter will be addressed. So far expenses vs. budgeted expenses are about 6% below projections. Move to approve was made by Paul Ferreri and seconded by Dick Dibert. Vote to accept was unanimous.

Pinellas County has requested a budget reduction projection report for the next FY based on a 12% reduction for ELCL. Proposed cuts were presented for discussion. Motion was made to approve the proposed budget subject to finding \$10K more in cuts. Move to approve was made by Paul Ferreri and seconded by Phyllis Remolador. Vote to accept was unanimous.

Next, discussion centered on establishing a separate bank account for the Phase I construction project based on Pinellas County's approved action to convert ELCL's carryover funds. Motion was made to set aside \$150K in a separate bank account that bears interest from ELCL's carryover funds for the Phase I building fund to augment PPLC's award and the Foundation's commitment. Move to approve was made by Paul Ferreri and seconded by Dick Dibert. Vote to approve was unanimous.

Meeting was adjourned at 7:02 p.m.

Next meeting is Tuesday, April 13, 2010 at 6:00 p.m.

Respectfully submitted, Susan Wolf, Secretary, ELCL Advisory Board