

**Advisory Board Meeting Minutes**  
**Tuesday, December 14, 2010**  
**East Lake Community Library(ELCL)**

The minutes of board meetings are the official record of board meeting proceedings including the adoption of proposed policies, formal board actions and resolutions. Board meeting minutes are available after approval at the following meeting.

Board Members Present:

Dick Dibert, Roger Johnson, Rob Moore, Morris Silberman, Ron Schultz, Susan Wolf, and Patricia Perez, Library Director. (John Sykes and Paul Ferreri excused absence)

Meeting Called to Order: Rob Moore, Chairman. 6:35 p.m.

Motion made by Morris Silberman to accept the minutes of last month's virtual meeting as posted. November's meeting was cancelled due to a dire family emergency. Two items of importance had to be voted on by the Advisory Board subsequently. A record of the proposals and votes via e-mail suffices as the meeting minutes. Seconded by Roger Johnson. Vote to accept was unanimous.

Next item on the agenda Rob Moore presented financial reports for the first 2 months of 2010-2011 fiscal year. PPLC's quarterly payment has not yet been received. Advertising expenses on the Warrants List was explained; these are items that are purchased for patrons and it is a once a year expense. Bank charges continue; inquiry will be once again done to abate bank charges for out non-profit status and the fact that there are substantial funds in savings accounts. Morris Silberman made a motion to accept the financial statements as reported. Roger Johnson seconded and the vote to accept was unanimous.

Patricia Perez gave the library director's report for the month. The Public Library Annual Statistical Report has been completed and submitted. Polaris upgrade to mobile devices has been completed. Librarians in Pinellas County have had an initial meeting to discuss PPLC's Governance Assessment Final Report; there is concurrence that ELCL must be better represented in the disbursement of library funds. Discussion is also

beginning and clarification is needed as to the funding agreements in place with anticipated changes in 2013. A 6 year old first grader in the East Lake area has pledged to raise \$500 by himself for the library's Phase I expansion project.

Susan Wolf as liaison from the Advisory Board to the Friends Board was not able to attend the Friends December meeting due to a death in the family. She read highlights from the Friends meeting minutes. Volunteer appreciation breakfast was a success and it is already scheduled at Wentworth CC for December 3, 2011 with the Madrigal Singers from East Lake High School booked again as the program.

Ron Schultz spoke on behalf of the Building Expansion Committee. Guaranteed Maximum Price (GMP) will be revealed on January 8, 2011 to include an additional 563 sq ft for the administrative area. Patricia Perez will proceed with meeting PPLC's January 10, 2011 deadline for 2011 grant application for space improvements per the design change order and the property insurance company's report citing staff safety concerns in their workspace areas. This report also included an update of funds in place to date for the Phase I building expansion project. A grand community ground breaking event is being planned for mid February, 2011. Anticipated completion date is May/June, 2011. Massive fund raising plan is still needed to garner the remaining amount of dollars needed for the building project.

Bill Hickman of CNCN is donating a marvelous bronze work of art of substantial value to ELCL. It depicts a little girl on a bench reading a book to her brother.

January, 2011 meeting is on Tuesday, the 11th at 6:30 p.m.

Ron Schultz made motion to adjourn meeting, seconded by Dick Dibert. Meeting was adjourned at 8:00 p.m.

Respectfully submitted, Susan Wolf, Secretary, ELCL Advisory Board