

Advisory Board Meeting Minutes
Tuesday, August 10, 2010
East Lake Community Library(ELCL)

The minutes of board meetings are the official record of board meeting proceedings including the adoption of proposed policies, formal board actions and resolutions. Board meeting minutes are available after approval at the following meeting.

Board Members Present:

Paul Ferreri, Roger Johnson, Rob Moore, Ron Schultz, John Sykes, Susan Wolf, and Patricia Perez, Library Director

Meeting Called to Order: Rob Moore, Chairman. 6:00 p.m.

Motion made by Roger Johnson to accept the minutes of last month's meeting as posted. Seconded by Ron Schultz. Vote to accept was unanimous.

Motion was made by Roger Johnson to accept the minutes of the special budget meeting on July 20, 2010. John Sykes seconded; vote to accept was unanimous

Next item on the agenda John Sykes presented July's and ten months year to date financial reports. Roger Johnson made a motion to accept the financial statements as reported. Ron Schultz seconded and the vote to accept was unanimous.

The Advisory Board was next joined by Morris Silberman as a candidate for a position on the Board. Rob Moore and Patricia Perez had previously met with Mr. Silberman to discuss this possibility as a result of a nomination by Roger Johnson. After Board introductions and a question/answer period, Roger Johnson made a motion to add Mr. Silberman to the Advisory Board. Paul Ferreri seconded the motion and the vote to approve was unanimous.

Patricia Perez gave the library director's report for the month of July

1. Net Smartz program for teaching internet safety for children is in place.
2. The cost to accept credit/debit cards for payments is prohibitive so it will not be pursued any further.
3. Computer usage time management program is in process. More

- computers will be available for patrons to use in the library.
4. Insurance policies' costs for the next 2 years will remain the same for budgeting purposes.
 5. Six Star Mechanical and DBH will be handling the on-going air conditioning issues. The most recent trouble was a result of a Freon leak that required hose replacements.
 6. Two part time staff members have been hired.
 7. \$1000 check has been granted from the local Rotary chapter for the Early Learning System computer. Another \$1000 has been applied for from the Rotary district chapter. ELCL will pay for the additional \$900 from its approved budget.

PHCSA has requested funding from the three entities of Palm Harbor Library, Parks and Recreation and ELCL for Human Resources Director position. Paul Ferreri made a motion to reject a proposal that would increase ELCL's PHCSA allocation in any way. Rationale being that Pinellas County is cutting over 200 positions including those in Human Resources due economic constraints and reduced tax revenues. In the past Human Resources issues have been handled by PHCSA's attorney and that cost is far less than an annual salary. John Sykes seconded the motion and the vote to accept the motion was unanimous

Susan Wolf reported on the Kindle raffle and the two local Publix stores donation book bins that are present Friends fund raising activities for the Phase I building expansion project. Development and partnering for the community resource center at ELCL is also ongoing.

Ron Schultz reported on the building expansion committee's progress. Pinellas County REM people continue to be very helpful. Three contractors will be making presentations and answering questions on August 20th. Two to three weeks later bids for the project will be presented by each of these contractors

Patricia Perez, the Library Director, is due for performance evaluation in September. PHCSA has been considering a form.

Paul Ferreri suggested a full fall event for fund raising for the building expansion project to be coordinated with the Friends at ELCL. John Sykes is an event planner and will assist Paul Ferreri for this October date.

Tree of Giving donor levels for the Phase I building expansion project were presented by Patricia Perez, the Library Director. Minimum donation level for the building expansion project which merits a name plaque is \$500 on the Tree of Giving plaque. There are five levels with the Tree of Gold at the top for \$10,000 or more. PPLC's award would fall into this category. Roger Johnson made a motion to accept the donor level grid as presented; John Sykes seconded and the vote to accept was unanimous.

ELCL will participate in the Y's October 9, 2010 event to Embrace East Lake. The Y will give ELCL a free table; ELCL will supply the staff/volunteers. Building expansion project will be highlighted along with partnering with ELCL's community resource center.

September meeting is on the 14th at 6:00 p.m.

Meeting was adjourned at 7:35 p.m.

Respectfully submitted, Susan Wolf, Secretary, ELCL Advisory Board